

Weekley Parish Council



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MINUTES

Minutes of the meeting of Weekley Parish Council held on **Tuesday 2nd August 2022** at **7.00pm** at The Boughton Estate Office, Weekley, Kettering, Northants, NN16 9UP

Councillors Present: Chair M Smith, Cllr M Hales, Cllr S Rees,

Public Present: 5

Clerk: Ruby Cole

22/064	Apologies: Received from Cllr Cuckson Resolved : Accepted by Council
22/065	Public address to the council: Representatives from the Montagu Club gave address regarding the complaints received in relation to noise level emissions from recent events organised by them, as well as being the recipient of offensive communications. The Montagu Club support local events and have a lot of residential support. Even though they were within the permitted noise levels for recent events, they are very understanding and mindful to the distress this has caused some residents within the parish. They are seeking ways to overcome this to reach a happy balance for all within the community.
22/066	Minutes: Annual Parish Council/Full Parish Council meeting Tuesday 24 th May 2022 Resolved: Minutes were approved and signed by Chair at the meeting
22/067	Declarations of interest: Under the Council's Code of Conduct related to business on the agenda Resolved: Cllr Rees declared an interest relating to agenda item 22/069 - Email 17/07/2022 Complaint from resident relating to noise level of music from The Montagu Club

22/068	Actions Outstanding from previous minutes:	
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21/048.2	M Rowley	To contact resident at Washwell Lane regarding tenancy - 22.02.22 Clerk has had various communications with resident and made enquiries with Kettering Borough Council/Highways. Cllr Smith visited resident and inspected car park. The gravel car park is not an issue. The shared parking of residents is not a parish council issue, however, Cllr Rowley will make enquiries with NNC on receipt of information from Cllr Smith – Ongoing. 02.08.22 Close
21/051.1	M Rowley	Cllr Smith to draft a letter for clerk to send regarding dissatisfaction of car accident to police 22.02.22 - Cllr Smith having difficulty locating the correct person within the police force to address letter. Cllr Rowley will forward contact details for the Sergeant in covering area – Ongoing. 02.08.22 Close
22/045.1	MS	To place councillor vacancy on notice board and newsletter - Complete
22/047.1	Clerk	To obtain costs for defibrillator - see agenda item 22/071
22/047.2	SR	To look into possible locations for defibrillator Close to Boughton Estate Office - Complete
22/048.1	SR	To enquire with tea shop owner to take on watering of Queen's Platinum Jubilee Tree - Ongoing
22/049.1	MS	To advertise and promote next Litter Pick for September - see agenda item 22/072
22/050.1	Clerk	KET/2020/0121 - To submit no objection to NNC - Complete
22/050.2	MS	KET/2020/0121 - To form and lead sub-committee as to how possible S106 monies should be spent - Ongoing
22/052.1	SR	To forward to Clerk/Chair official quote for insurance claim for village sign - Complete
22/052.2	Clerk	Clerk to submit BACS details to insurance company for payment - Complete
22.052.3	MS/SR	To liaise with The Buccleuch Academy for artwork design of village sign - see agenda item 22/078
22/055.1	Clerk	Certificate of Exemption - to submit to PKF Littlejohn - Complete
22/057.1	Clerk	Annual Governance Statement - to submit to PKF Littlejohn - Complete
22/058.1	Clerk	Accounting Statements - to submit to PKF Littlejohn - Complete
22/060.1	Clerk/MS	To authorise payments at bank - Complete
22/062.1	Clerk	To add to Agenda: Litter Pick, Greenbelt Festival - Complete
22/063.1	Clerk	To book village hall Wednesday 17 th August 2022, Wednesday 23 rd November 2022 - Complete

22/069	<p>Correspondence:</p> <p>a. Email 19/07/2022 - 75th Annual Conference Invitation 01/10/2022 Clerk will attend this event</p> <p>b. Email 17/07/2022 - Complaint from resident relating to noise level of music from The Montagu Club</p> <p>After discussion it was felt it may be an idea for the Montagu Club to flyer the village with a programme of upcoming events and to call a meeting with residents to discuss a way forward. Cllr Smith will also place a notice in the newsletter to include all events that are known to be taking place</p> <p>c. Email 25/07/2022 - NCalc Training - One free place on offer on certain courses No interest at present</p> <p>d. Post Agenda - 27/07/2022 Phone call to clerk regarding a protest planned by the Extinction Rebellion Group for 31/07/2022. This is in relation to Planning on Weekley Wood Lane. Even though the police had to be called to this, overall it was a peaceful protest</p>
22/070	<p>Councillor Vacancy: An interest was expressed by a parishioner present who gave a short talk as to why he would like to become a councillor.</p> <p>Resolved: Cllr Hales proposed that the resident be co-opted on to Council. Cllr Rees seconded. Clerk to forward all information including the Declaration of Acceptance of Office form on receipt of email details Action 22/070.1</p>
22/071	<p>Defibrillator: Following on from Clerks enquiries, Cllr Smith has looked been in correspondence with North Northants Community First Responders who have given advise and recommendations.</p> <p>Resolved: With expected funding from Boughton Estates and NNC, it was agreed Council would spend up to a total of £2k on a defibrillator, with cabinet and accessories. Cllr Smith to investigate options Action 22/071.1</p>
22/072	<p>Litter pick: Date agreed 25th September 2022</p> <p>Resolved: Cllr Smith to place in newsletter Action 22/072.1</p>
22/073	Greenbelt Festival: No impact on parish
22/074	Planning: No new planning applications received
22/075	<p>Boughton Estates Parish Works: From the works list, Cllr Rees informed Council that the items outstanding are:</p> <p>a) Overgrowth of hedge at Old Vicarage Care Home - Clerk to write letter Action 22/075a</p> <p>b) Weekley Wood Lane Parking - Cllr Rees to erect signage to deter cars from parking in the area</p> <p>c) Queen's Platinum Jubilee Tree - Maintenance by Tea Shop owner</p>
22/076	Neighbourhood Watch/Police Liaison Representative: Deferred as Cllr Cuckson not present
22/077	Queen's Platinum Jubilee Tree: Defer decision on date to plant tree until current dry weather is over
22/078	Village Sign: Cllr Smith has sent the metalwork to the blacksmiths for reshaping and recoating. He has the original artwork and will take to the academy when they reopen after the holidays

22/079	Clerk CiLCA: Due to the clerk working for three parish councils as opposed to 4, the contribution for the course is now a three way split amounting to £219.17 per council over two years. £82.50 for this year NCalc course and £136.67 next year for Society of Local Council Clerks registration Resolved: Council approved the revised expenditure
22/080	Annual Audit: Email confirmation of exempt status from PKF Littlejohn 23 rd July 2022 noted
22/081	Payments: To note below previously approved payments £533.21 Resolved: Payments noted. Invoices signed by Cllr Hales

14	Clerk	June Salary	20/06/2022	S/O	108.40
15	NJ Searle	Internal Audit	27/06/2022	Online	50.00
16	Clerk	July Salary	20/07/2022	S/O	108.40
17	Northants Calc	Annual Membership	20/07/2022	Online	158.01
18	Clerk	August Salary	20/08/2022	S/O	108.40

22/082	Bank Balance & Reconciliations: 29 th July 2022 = £5134.06 Resolved: Approved - Cllr Rees signed bank recs for May, June, July at meeting
22/083	Next Agenda: None
22/084	Next Meeting: Tuesday 15th November 7.00pm & 7 th February 2023. All meetings now to be held at Boughton Estates Office

Meeting Closed: 8.13pm

Action Points for Tracking

Ongoing Actions

22/048.1	SR	To enquire with tea shop owner to take on watering of Queen's Platinum Jubilee Tree
22/050.2	MS	KET/2020/0121 - To form and lead sub-committee as to how possible S106 monies should be spent

Actions from Current Minutes

22/070.1	Clerk	To send paperwork to Co-opted Councillor
22/071.1	MS	To look into options for a Defibrillator etc
22/072.1	MS	To place litter pick information in newsletter
22/075a	Clerk	To write to Old Vicarage Care Home regarding overgrowth of hedge