

# Weekley Parish Council



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Date: 5<sup>th</sup> November 2024

To: All Parish Councilors

From: Mrs. R Cole, Clerk to Weekley Parish Council

Dear Councilor,

You are hereby summoned to attend the full Parish Council meeting to be held on **Tuesday 12<sup>th</sup> November 2024** at **7.00pm** in **Boughton Estate Office**, Weekley, Kettering, Northamptonshire, NN16 9UP when the under mentioned business will be transacted.

*Members of the public and press are welcome to attend these meetings.  
These meetings may be recorded, filmed or broadcast without prior notice to the Parish Council,  
provided that such activity does not impede the conduct or business of the meeting.*

## **AGENDA**

- 24/110 Apologies:** *To receive and approve apologies for absence*
- 24/111 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 24/112 Minutes:** *To receive and approve for signature the minutes of Weekley Full Parish Council Tuesday 6<sup>th</sup> August 2024*
- 24/113 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*
- 24/114 Actions Outstanding:** *To receive reports on actions outstanding*
- 24/115 Correspondence:** *To receive correspondence since last meeting and actions arising*
  - 25.10.24** *Northants Acre Newsletter*
  - 25.10.24** *Health & Wellbeing Survey 2024. Cllr Ring submitted 1.11.24*
  - 11.10.24** *A new Civic Protocol for Northamptonshire has been published under the auspices of HM Lord-Lieutenant of Northamptonshire*

**02.09.24** Introduction from Rosie Wrighting MP's office

**20.08.24** NCalc - New Training Courses Available

**19.08.24** Unity Trust - Confirmation of Eligibility FSCS Annual Review. Clerk completed

**09.08.24** NCalc Housebuilding Consultation. September 24. Expired

**08.08.24** Notice of the 77th Annual Conference - 05.10.24. Expired

**24/116 Planning:** To note and receive planning applications/notices since last meeting

- AOC/0129/2401 23/08/2024. 35 Washwell Lane, Weekley. Approval of Conditions. Condition nos. 5 (Site investigation) and 6 (Remedial scheme) of NK/2024/0129. Approved 8/10/24
- Designation of Kettering Central Neighbourhood Area Approval Notice 31.10.24 Neighbourhood Area Designation, Kettering Town Council, Kettering Central Neighbourhood Plan Area. Neighbourhood Planning (General) Regulations 2012 (as amended)

**24/117 Community Governance Review:** To receive update

**24/118 Bus Shelters:** To receive update

**24/119 NNC Democratic Services:** Voting Open for Town and Parish Council Representatives to North Northamptonshire Council for Code of Conduct Matters. To note Cllr Ring has put herself forward. Council submitted vote 23.9.24 and again 25.10.24

**24/120 Weekley Village Sign:** To receive update

**24/121 Damaged No Parking Sign:** To receive update

**24/122 NCalc Environment Champions:** To receive update from Cllr Ring

**24/123 I.T. Requirements:** To receive update

**24/124 Greenbelt Festival:** Thursday 22<sup>nd</sup> - Sun 25<sup>th</sup> August 2024. To receive update on event

**24/125 Remembrance Sunday:** 10<sup>th</sup> November. To receive update on event

**24/126 Kettering Half Marathon:** Sunday 9.3.25. 9:00 - 12:00. To note a road closure will be in place over duration. Await further details from Highways

**24/127 Village Newsletter:** To discuss items to include and when to publish

**24/128 Litter Pick:** To set date and organize

**24/129 Defibrillator Training:** To set date and discuss options

**24/130 Newsletter:** To discuss articles

**24/131 Health & Wellbeing:** To receive proposal from Cllr Ring

### **Regular Reports/Updates**

**24/132 Boughton Estates:** To receive update on works from Cllr Rees

**24/133 Neighbourhood Watch:** To receive update from Cllr Attwell

**24/134 Police Liaison:** To receive update from Cllr Attwell

### **Finance/Governance**

**24/135 Councillor Training:** To receive feedback from Cllr Scott on 'Off to a Flying Start' course attended 19.09.24

**24/136 Policies:** To adopt reviewed Financial Regulations and Standing Orders policies. Previously circulated

**24/137 Elections May 2025:** To note all councillors to stand down. To consider plans, budget, and arrangements

**24/138 VASID No.2:** To receive update on progress from project leader Cllr Attwell. To approve payment of Swarco quote £3940 net including installation and data download

**24/139 Bank Signatories:** To confirm Unity Trust bank account signatories

- 24/140 SLCC Annual Conference:** 8<sup>th</sup> & 9<sup>th</sup> October 2024. To note Clerk received a grant from SLCC Educational grant to attend the first part of conference £380.00 allowing attendance for both days. To receive feedback
- 24/141 Clerk Appraisal:** To organize annual appraisal
- 24/142 National Pay Awards:** The 2024/25 Pay Award has been agreed 24.10.24 with effect from 1.04.24, an increase of £1,290 (pro rata for part-time employees) will be paid as a consolidated, permanent addition on all NJC pay points 2 to 43 inclusive. Council to confirm and implement
- 24/143 Unity Trust Bank:** To note: Letter received 28.08.24 advising change of quarterly direct payment of £18.00 for bank charges to monthly
- 24/144 Payments:** To approve payments since last meeting £2878.61 including to NNC for 2<sup>nd</sup> Vas post and installation. Approved via email by all councillors due to urgency. To approve current payment £152.55. Invoices to be signed by authorised signatories

**Payments since last meeting 6<sup>th</sup> August 2024**

Ref	Payee	Description	Date	Method	Amount
80	Clerk	September Salary	20/09/2024	S/O	£152.55
81	SLCC	Annual Conference - Clerk	02/09/2024	Online	£123.00
82	Unity Trust Bank	Quarterly Bank Charge	30/09/2024	Online	£18.00
83	Northants Calc	CLlr Training	10/10/2024	Online	£57.60
84	Clerk	October Salary	20/10/2024	S/O	£152.55
85	KenSigns	Village Sign	23/10/2024	Online	£258.00
86	North Northant Council	2nd Vas Post inc install	30/10/2024	Online	£2,111.51
87	Unity Trust Bank	Monthly Bank Charge	31/10/2024	Online	£5.40

**£2,878.61**

**Payments this meeting**

Ref	Payee	Description	Date	Method	Amount
88	Clerk	November Salary	20/11/2024	S/O	£152.55

**£152.55**

- 24/145 Bank Balance:** To receive and approve balance at bank and reconciliations for August, September and October 2024, previously circulated
- 24/146 Reforecast FY24/25:** To review and confirm forecast for the remainder FY24/25
- 24/147 Projects FY25/26:** To discuss and agree expenditure for any projects for FY25/26 to include VE Day Celebrations 8th May 2025 - Local Activities
- 24/148 Draft Budget FY25/26:** To agree budget for financial year FY25/26
- 24/149 Precept FY25/26:** NNC Precept forms received in post 28.10.24. To agree precept amount for FY25/26 and confirm Clerk to sign and submit
- 24/150 Next Agenda:** To request items for next agenda. Asset Register
- 24/151 Next Meeting:** To confirm next meeting date Tuesday 4<sup>th</sup> February 2025 - Boughton Estate Office. 7.00pm

Signed: *Ruby Cole*

Date: 5<sup>th</sup> November 2024