

Weekley Parish Council



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Date: 28th January 2025

To: All Parish Councilors

From: Mrs. R Cole, Clerk to Weekley Parish Council

Dear Councilor,

You are hereby summoned to attend the full Parish Council meeting to be held on **Tuesday 4th February 2025 at 7.00pm** in **Boughton Estate Office**, Weekley, Kettering, Northamptonshire, NN16 9UP when the under mentioned business will be transacted.

*Members of the public and press are welcome to attend these meetings.
These meetings may be recorded, filmed or broadcast without prior notice to the Parish Council,
provided that such activity does not impede the conduct or business of the meeting.*

AGENDA

- 25/001 Apologies:** *To receive and approve apologies for absence*
- 25/002 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 25/003 Minutes:** *To receive and approve for signature the minutes of Weekley Full Parish Council meeting Tuesday 12th November 2024*
- 25/004 Declarations of Interest:** *Members to disclose any interests in relation to items on the agenda*
- 25/005 Actions Outstanding:** *To receive reports on actions outstanding*
- 25/006 Correspondence:** *To receive correspondence since last meeting and actions arising*
 - 21.01.25 Kier - Consultation on A4300 Stamford Road speed limit change*
 - 10.01.25 Northants Acre Newsletter - Warm Bags*
 - 10.01.25 NCalc - English Devolution White Paper*
 - 20.12.24 Resident - Noise level and frequency of bird scarer*
 - 18.12.24 Kier - Highlight report*
 - 05.12.24 Rosie Wrighting MP press release - Kettering Post Office survey*

03.12.24 Northamptonshire Police, Fire and Crime Commissioner Danielle Stone requesting views on Police, Fire and Crime

26.11.24 TRO Proposed Speed Limit Change A4300 Stamford Road Weekley

21.11.24 NNC Grounds Maintenance - Tree Planting along Weekley Glebe Road

19.11.24 Warkton Parish Council - Clerk Laptop

25/007 Planning: To note and receive planning applications/notices since last meeting

- 24.12.24 NK/2024/0692 - Amended. Weekley & Warkton Cricket Ground, Weekley NN16 9UW. Application for Listed Building Consent: Installation of 18 solar panels on the existing east roof pitch of the existing cricket pavilion and installation of associated inverter and 2 no. batteries against the external west elevation wall of the existing cricket pavilion. Councillors agreed via email no response to submit
- 24.12.24 NK/2024/0691 - Amended. Weekley & Warkton Cricket Ground, Weekley NN16 9UW. Installation of 18 solar panels on the existing east roof pitch of the existing cricket pavilion and installation of associated inverter and 2 no. batteries against the external west elevation wall of the existing cricket pavilion. Councillors agreed via email no response to submit
- 09.12.24 NK/2021/0292 Proposal: Right to Speak - Hanwood Park, Cranford Road, Kettering. Outline Application (EIA): All matters reserved, for the erection of up to 3,383 dwellings including associated schools, district and local centres, hotel, healthcare, leisure, employment, formal and informal open space including play facilities, roads and associated infrastructure. Councillors agreed via email to respond with traffic concerns

Note: The above responses actioned via Scheme of Delegation to Clerk

25/008 Strategic Town & Parish Forum: 28.01.25. To receive feedback on NNC planning workshop attended by Cllr Smith

25/009 Community Governance Review: To receive update

25/010 NNC Democratic Services:

- Notice from NNC - Appointment of Town and Parish Co-Opted Members to Democracy and Standards Committee has been given to Cllr Ring pending confirmation
- To receive update from Cllr Ring

25/011 COVID-19 Day of Reflection: 09.03.2025. To consider parish council participation

25/012 VE Day - 80 Years: 08.05.2025. To consider parish council participation

25/013 NCalc Environment Champions: To receive update from Cllr Ring

25/014 I.T. Requirements: To receive update

25/015 Latham & Bingley Charity: Cllr Smith to provide information

25/016 Montagu Hospital Trust: Cllr Smith to provide information

25/017 Kettering Half Marathon: Sunday 09. 03.25. 9:00 - 12:00. To receive update on road closure

25/018 Parish Path Warden: To discuss if there is a need for a designated path warden

25/019 Newsletter: To discuss future articles

25/020 Litter Pick: To set date and organize

25/021 Defibrillator & Bleed Kit: To receive update from Cllr Ring. To consider date for training

25/022 Health & Wellbeing: To receive update from Cllr Ring

25/023 Strengthening Standards Consultation: To consider and respond to the government's consultation on strengthening the standards and conduct framework for local authorities in England. Closes 26.02.25

Regular Reports/Updates

- 25/024 VASID No.2:** *To receive update on progress from project leader Cllr Attwell*
25/025 Boughton Estates: *To receive update on works from Cllr Rees, to include bus shelters*
25/026 Neighbourhood Watch: *To receive update from Cllr Attwell*
25/027 Police Liaison: *To receive update from Cllr Attwell*

Finance/Governance

- 25/028 Elections May 2025:** *To note all councillors to stand down. To consider plans and arrangements*
25/029 Policies: *Risk Management, Volunteer Risk Assessment - previously circulated*
25/030 Annual Parish Meeting: *To discuss action plan for APM 13.05.2025*
25/031 S106 Monies:
 - To note response received Chris Wagg NNC 26.11.24*
 - To receive update from Cllr Smith***25/032 Insurance:** *To note that the annual insurance expires 31st May 2025*
25/033 Internal Auditor: *To note NJ Searle has been approached to undertake the Councils internal audit FY24/25 and has confirmed appointment*
25/034 Asset Register: *To approve asset register to date*
25/035 Payments: *To approve payments since last meeting £420.26. To approve current payments £168.26. To note VAT reclaim received 01.07.24 - 31.12.24 £434.62. Invoices to be signed by authorised signatories*
25/036 Clerk - Working from Home Allowance: *To note that this has not been implemented*

Payments since last meeting 12th November 2024

Ref	Payee	Description	Date	Method	Amount
89	Unity Trust Bank	Monthly Bank Charge October	30/11/2024	Direct	£6.00
90	Clerk	National Pay Awards	06/12/2024	Online	£77.74
91	Clerk	December Salary	20/12/2024	S/O	£162.26
92	Unity Trust Bank	Monthly Bank Charge November	31/12/2024	Direct	£6.00
93	Clerk	January Salary	20/01/2025	S/O	£162.26
94	Unity Trust Bank	Monthly Bank Charge December	31/01/2025	Direct	£6.00

£420.26

Payments this meeting

Ref	Payee	Description	Date	Method	Amount
95	Clerk	February Salary	20/02/2025	S/O	£162.26
96	Unity Trust Bank	Monthly Bank Charge January	28/02/2025	Direct	£6.00

£168.26

- 25/037 Bank Balance:** *To receive and approve balance at bank and reconciliations for November, December 2024 and January 2025, previously circulated. To be signed by non-signatory*
- 25/038 Future Payments:** *To note and approve, via the Scheme of Delegation to the Clerk, annual administration payments before the next meeting will be implemented accordingly. These will include Microsoft Renewal, Insurance, Auditor, Clerks Monthly Salary, WordPress Renewal, ICO Membership, NCalc Membership*
- 25/039 Year End Accounts:** *To note Clerk will implement the accounts for financial year ending 31.03.2025 and circulate to Councillors ahead of the next meeting*
- 25/040 Next Agenda:** *To request items for next agenda*
- 25/041 Next Meeting:** *To confirm next meeting date 13.05.2025 (Weekley Annual Parish meeting (meeting for parishioners), Weekley Annual Parish Council meeting & Weekley Full Parish Council Meeting) - Boughton Estate Office. 7.00pm. This is subject to change due to 1st May Elections and availability of possible new councillors*

Clerks Notes: *Holcot Parish Council have agreed to pay the joining fee and annual membership fee for the Clerk to become a member of SLCC (Society of Local Council Clerks). Weekley Parish Council will be able to receive the benefits and resources through this membership.*

Signed: *Ruby Cole*

Date: 28th January 2025